

6:00 p.m., CLOSED SESSION  
7:00 p.m., REGULAR SESSION

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
4999 Casa Loma Avenue  
Yorba Linda, California

Agenda  
Regular Meeting  
Board of Education

6:00 p.m., Tuesday, September 24, 2002  
Educational Services Center  
4999 Casa Loma Avenue  
Yorba Linda, CA 92886

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District, called by Mrs. Jan Wagner, President, in accordance with Government Code Sections 54950 et. seq., and Education Code Sections 35140 et seq., is to be held at 6:00 p.m., Tuesday, September 24, 2002 at the District Educational Center, 4999 Casa Loma, Yorba Linda.

Call to Order \_\_\_\_\_ Time: \_\_\_\_\_

**CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Sections 3549.1, 54956.8, 54956.95, 54957, and 54957.6 at \_\_\_\_\_ p.m.

1. Public Employment per Personnel Report
2. Public Employment Discipline/Dismissal/Release
3. Conference with legal negotiators Mark Huebsch and Doug Evertz, Stradling & Yocca, regarding Yorba Linda Redevelopment
4. Conference with labor negotiators Dennis M. Smith, Superintendent; Tim VanEck, Assistant Superintendent, Personnel Services; and Don Trigg, Assistant Superintendent, Administrative Services
  - a. CSEA
  - b. APLE
5. Workers' compensation claim against the district, VanHeerden

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**REGULAR SESSION**

Reconvene to Regular Session at \_\_\_\_\_ p.m.

**PLEDGE OF ALLEGIANCE** – Carol Downey

**ROLL CALL**

Members Present	_____
Members Absent	_____
Late Arrivals	_____
Early Departures	_____

**PUBLIC COMMENT ANNOUNCEMENT**

Those audience members wishing to address the board during the Public Comment segment of the agenda are reminded to fill out a public comment form and turn it in prior to the board holding Public Comment. The board's bylaws do not allow forms to be submitted once the presiding officer has called for Public Comment. Forms are available at the staff desk. A maximum of thirty (30) minutes is set aside for public comment at each meeting; speakers are allowed a maximum of five minutes to address the board on any item(s) within the board's jurisdiction.

**MINUTES**

It is the recommendation of the Superintendent of Schools that the Board of Education approve the minutes of the Regular Meeting of September 10, 2002.

Action \_\_\_\_\_  
Votes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

**PUBLIC HEARING** – Hold a public hearing pursuant to Education Code 60119 to hear community input on certification of assurance for fiscal year 2002-2003 regarding the availability of students' textbooks and instructional materials. (Consent Calendar Item No. 22, page 33)

Action \_\_\_\_\_  
Votes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

**RECOGNITION/PRESENTATIONS** – An opportunity to honor students, employees, and community members for outstanding achievement. Information regarding district events is also available at each meeting.

1. Sierra Vista Elementary Student Kelly Hogrede, Statewide Contest Winner – California Mission Project

**COMMUNICATIONS** – Documents addressed to board members which relate to the district or public education are submitted as official communications to the district.

Those communiqués which are to be submitted as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, OCSBA, etc., letters or reports from other public agencies; letters or reports from legislators; or letter or reports from district schools or staff.

Communiques which are deemed to be irrelevant or inappropriate include items such as notices of advertisement for products or services or notices of meetings.

**PUBLIC COMMENT** – An opportunity for the public to provide input to the Board of Education. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered by indicating such on the Request for Public Comment form. If you choose to speak when an item is before the board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda. Speakers may not discuss employees or students during public comment.

**STUDENT BOARD REPORT** – An opportunity for the student board representative to provide a report of activities and events occurring at the district's high schools.

**SUPERINTENDENT'S REPORT** – An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities.

### **APPROVAL OF AGENDA**

### **CONSENT CALENDAR**

Actions proposed for Consent Calendar (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Calendar items are voted on at one time, although any such item can be considered separately at a Board member's request, in which event it will be acted upon subsequent to action on the Consent Calendar. The purchase order master list, warrant registers, and contracts considered at this meeting are available to the board under separate cover.

#### **Page(s)**

1. Approve/ratify purchase orders in the following amounts: **(2001-2002)**  
General Fund (01), \$992,769.78; Adult Education (11), \$6,579.80;  
Child Development (12), \$18,192.15; Cafeteria (13), \$3,418.40; Deferred  
Maintenance (14), \$28,063.00, Building Fund (Measure Y Bond Funds) (21),  
\$105,949.71; Capital Facilities Fund (25), \$83,143.85; (40), \$54,160.00. **1**
2. Approve warrant listings in the following amounts: Warrant Registers # Warrant  
Registers #223101 through #227368, current year expenditures (August 27, 2002  
through September 9, 2002), \$2,442,992.42; total prior year expenditures (2001-  
2002), \$18,906.45; Payroll Register, 2A, \$1,049,232.41. **2**
3. Declare the property (as listed) surplus, approve disposal of the items by public  
auction, and any items not acceptable for auction disposed of by the most  
economical means **4**
4. Approve contractor for Open Field Service Agreement **11**
5. Adopt Resolution No. 15 identifying the actual Appropriations Limit for 2001-2002  
and establishing as estimated Appropriations Limit for 2002-2003. **12**
6. Approve the Grant Award and Authorization Form for the State's Lower-Emission  
School Bus Diesel Particulate Trap Filter Retrofit Program as administered by the  
South Coast Air Quality Management District. **14**
7. Approve Agreement for Special Services with School Services of California, Inc.  
(SSC) to perform a study from a fiscal perspective to identify potential options to  
reduce the Special Education encroachment (NTE \$16,000). **15**
8. Approve agreement for Transportation Study with Educational Research  
Consultants, October 1, 2002 through December 31, 2002, NTE \$10,000. **16**
9. Approve/Ratify the agreement with Alliance of Schools for Cooperative Insurance  
Programs (ASCIP) effective July 1, 2002 through June 30, 2003 – NTE \$10,094. **17**

**CONSENT CALENDAR**, cont.

10. Approve authority to settle workers' compensation claim presented by Jane Van Heerden.
11. Accept as complete the project listed and authorize filing Notice of Completion. 18
12. Adopt Resolution No. 17 to establish SACS Fund 96 – General Fixed Asset Account Group (J-248). 19
13. Adopt Resolution No. 18 to establish SACS Fund 97 – General Long-Term Debt Account Group (J-249). 21
14. Approve Independent Contractor Agreements as listed in accordance with Board Policy No. 4124, Retention of Consultants. 23
15. Approve special education master contracts, individual service contracts and related services for the 2002-2003 school year. (Individual contracts on file) 24
16. Approve Agreement for Use of Resident Outdoor Science School Facilities, Supplies, Equipment, and Services, Public School Districts, 2002/2003 with the Orange County Department of Education. 26
17. Approve Agreement for Participation, Inside the Outdoors Field Program, Public Schools, 2002/2003 with the Orange County Department of Education. 27
18. Approve Agreement for Participation, Inside the Outdoors School Program, Public Schools, 2002/2003 with the Orange County Department of Education. 28
19. Approve Memorandum of Understanding with the Arnold and Mabel Beckman Foundation for participation in the Supplemental Grant of the Beckman Science Education Initiative for the 2002-2003 school year. 29
20. Approve Placentia-Yorba Linda Unified School District's grant application for the 21<sup>st</sup> Century Community Learning Centers Program to serve students at Rio Vista, Ruby Drive, Topaz and Tynes elementary schools. 30
21. Approve 30-day display for textbooks (per attached list) for high school Pre-International Baccalaureate Program adoption purposes. 31
22. Adopt Resolution No. 13 and certify that the Placentia-Yorba Linda Unified School District has complied with Education Code 60252 and 60119 (c). 33
23. Approve extended field trips as listed in accordance with Board Policy No. 6153, Field Trips. 35
24. Accept gifts as listed, such action being in compliance with Education Code Section 35273, and direct the Superintendent to send letters of appreciation. 38
25. Approve Classified Personnel Report. 39

**CONSENT CALENDAR**, cont.

26. Approve Certificated Personnel Report. 50

Approve the above listed recommendations.

Action \_\_\_\_\_

Motion \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Second \_\_\_\_\_

**GENERAL FUNCTIONS**

1. Adopt Resolution No. 19 supporting Parent Teacher Association (PTA) membership. 62

Action \_\_\_\_\_

Motion \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Second \_\_\_\_\_

2. Adopt Board Policy 3452, *Associated Student Body Funds (ASB)*, second reading. 64

Action \_\_\_\_\_

Motion \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Second \_\_\_\_\_

3. Amend Board Policy, 3431, *Investment Policy*, to allow the investment of district funds in the County Treasurer's Extended Pool Fund, first reading. 66

Action \_\_\_\_\_

Motion \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Second \_\_\_\_\_

**BUSINESS AND FINANCIAL PROCEDURES**

1. Discussion and presentation of the State adopted budget for the 2002-2003 school year. 73

**PERSONNEL**

1. Sunshine the California School Employees Association (CSEA) proposed agreement for the 2002-2003 school year.

**BOARD REPORT**

1. Conferences, workshops, and meetings
2. School visitations and activities
3. CSBA and/or OCSBA activities
4. Adjunct assignment reports

Any other topics will be discussed at the agenda item(s).

**ADJOURNMENT**

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

**Time:** \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

**NEXT SCHEDULED MEETING**

October 8, 2002